

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

ACADEMIC YEAR 2020-2021

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A.		Basic Information	
1.		Information about the Society	
a.	Name of the STE Society	Sinhgad Technical Education Society	
b.	Address	44/1, Vadgaon Budruk, Off Sinhgad Road, Pune-41	
c.	Registration details	a. Maharashtra 7199-93	
		b. Pune dtd - 06 -07-1993	
2.		Institute Information	
a.	Name of the Institute	Sinhgad Technical Education Society's NBN Sinhgad Technical Institutes Campus	
b.	Address	S.No.10/1, Off Sinhgad Road, Ambegaon (Bk), Pune - 411041	
c.	Does the Institute function from its own campus?	Yes	
d.	Date and Year of Establishment	2011-12	
e.	Type of the Institute	Private-Self Financing	
f.	Affiliated to	Savitribai Phule Pune University	
g.	Status of Affiliation	Extension of Approval by AICTE for Current Academic Year	
h.	AICTE Permanent ID	1-461491971	
i.	DTE Code	6772	
j.	Official Website	http://nbnstic.sinhgad.edu	
k.	Official E-Mail ID	nbnssoe@sinhgad.edu	
l.	Phone No. With STD Code	020-24355042	
m.	Mobile Number	9822917009	



3. Director Information					
a.	Name of the Director			Dr. Shivprasad P. Patil	
b.	Approval Status			Permanent	
c.	Approval Number and Date			CC0/152 dtd. 29/01/2021	
d.	Qualification			Ph.D.	
e.	Mobile Number			+91-9822917009	
f.	E-mail			nbnssoe@sinhgad.edu	
4. Academics at Glance					
1.	Level			UG and PG	
2.	Program			Engineering and Management Studies	
3.	Duration			4 yrs and 2 yrs	
4.	Intake Capacity			450 and 120	
5.	Actual Enrollment			2205	
6.	Number of Divisions			07	
7.	Year of First Batch			2020-21	
8.	Total No of Required Faculty			101	
9.	Total no of available faculty			80	
10.	Total Number of Full-Time Faculty with Ph.D.			17	
5. General Administration Section					
a. Accreditation					
	Sr. No	Accreditation Body	Cycle	Grade	Validity
	1.	NAAC	1 st Cycle	B++	30/10/2022
b. Ranking in B-School Survey					
	Sr. No	Ranking Body	Rank	Source	Validity
	1.	Participation in AISHE		Yes	
	2.	Participation in NIRF		Yes	
	3.	Knowledge Review Magazine		Yes	Yearly
	4.	Chronicle Magazine B-School Survey		No	--



B. Academic and Administrative Audit			
1 Curricular Aspects			
S. No	Parameter	Yes/No	Details
1.	The Institute Prepares Academic Calendar.	Yes	Yes Start of Semester
2.	Does the Institute offer a Choice Based Credit System (CBCS)?	Yes	From 2015-16
3.	Add-on Programs, Value-added Certifications	Yes	931
4.	Field Projects/ Internships.	Yes	372
5.	Feedback System	Yes	Revised Feedback implemented from Students, Teachers, Employers, Alumni, and Parents.
2 Teaching- Learning and Evaluation			
1.	Student Admissions	Engg	291
		MBA 2 nd Year	125
		Total	476
2.	No. of Teachers	80	
3.	Teacher-Student Ratio	1:27	
4.	ICT tools for Teaching-Learning	Yes	
5.	Mentoring System	Yes	Mentor-Mentee Ratio 1:20
6.	Awards and Recognitions received by Faculty members	Yes	02
7.	Continuous Internal Evaluation (CIE)	Yes	Reformation initiated as per University Guidelines
8.	Program Outcomes and Course Outcomes	Yes	CO-PO mapping is done
9.	Academic Results	99 %	
10.	Student Satisfaction Survey/AQAR	Yes	Submitted



3 Research, Innovations, and Extension				
S. No	Parameter	Yes/No	Details	
1.	Sponsored Research Projects	Yes	05	
2.	Seminars/ Workshops etc.	Yes	09	
3.	Awards and Recognitions for Innovation	No	-	
4.	Incubation Center	Yes	Startup and Innovation Cell under SPPU	
5.	The incentives to the teacher who received awards and recognitions	Yes	Promotion & Financial support faculty count	
6.	Ph.D. Research Center	No	Guides	01
7.	Research Papers	Yes	08	
8.	Books	Yes	114	
9.	Extension Activities	Yes	03	
10.	MoUs	Yes	05	
4 Infrastructure and Learning Resources				
S. No	Parameter	Yes/No	Details	
1.	Budget Allocation and Utilization for Infrastructure	Yes	Allocation	2.16 Lacs
			Utilization	0
2.	Automation of Library	Yes	AutoLib.	
3.	Newly added Library Resources	Yes	Books	0
			e-Books	0
			Journals	0
			e-Journals	5000*
4.	E-contains Development Facility	No	---	
5.	Computer Upgradation	Yes	RAM Upgradation	
6.	Internet bandwidth	Yes	100 Mbps	
7.	Infrastructure Maintenance	Yes	Maintained as per the Policy	



5. Student Support and Progression				
S. No	Parameter	Yes/No	Details	
1.	Scholarships	Yes	By Government	1627
			By Institution	-
2.	Capability Enhancement	Yes	Language Lab., Soft skills, Remedial Coaching, yoga and Meditation, Personal Counseling, and Mentoring.	
3.	Guidance for Competitive Examination	Yes	Programs	02
			Attendees	164
4.	Career Counselling	Yes	Programs	06
			Attendees	1673
5.	Student Placement	Yes	65.76 %	
6.	Progression to Higher Education	Yes	08	
7.	Sports and Cultural Activities Organized	Yes	03	
8.	Awards received in Sports and Cultural Activities	No	-	
9.	Student Council	Yes	Active	
10.	Alumni Association	Yes	Registered and Active	



6. Governance, Leadership, And Management				
S. No	Parameter	Yes/No	Details	
1.	Vision and Mission	Yes	Clearly stated and Disseminated	
2.	Organizational Structure	Yes	Well-defined and followed	
3.	Leadership Style	Yes	Decentralized and participative	
4.	Mandatory Committees	Yes	Meetings conducted Regularly	
5.	Management Information System (MIS)	Yes	Through ERP	
6.	Quality Improvement Strategies	Yes	Quality improvements with respect to various aspects are observed	
7.	E-Governance	Yes	Through ERP, Tally, SLIM, etc. software	
8.	Financial Support to teachers for attending quality improvement programs and professional Body Memberships	No	---	
			Memberships	-
			Amount	-
9.	No.Of Teaching Professional Development Program Organized	Yes	No. of Program for Teachers	04
			No. of Program for staff	
10.	Attending Professional Development Programs	Yes	No. of Programs Attended	102
			No. of Teachers	
11.	Welfare Schemes for Teaching and Non-Teaching	Yes	For Teachers	12
			For Staff	
12.	Financial Audit	Yes	Internal and External Audit conducted	
13.	Funds and Grants received from other sources	Yes	11,50,320	
14.	Corpus Funds Generated	No	---	
15.	Academic and Administrative Audit	Yes	Internal and External Audit conducted regularly	
16.	Participation of Parents in Institutional Development	Yes	No. of Activities: 01	
17.	Quality Initiatives	Yes	Good Quality Initiatives for Overall Development	



07. Institutional Values And Best Practices			
S. No	Parameter	Yes/No	Details
1.	Gender Equity Promotion Programs	Yes	02
2.	Alternet Energy Initiative	Yes	Solar Thermal Water Heating System
3.	Facilities for Differently abled students	Yes	Adequate facilities are available
4.	Initiatives to address locational advantages	Yes	Adequate facilities are available
5.	Initiatives for contribution to local communities	Yes	Pollution Free environment
6.	Code of Conduct	Yes	Code of Conduct Handbook
7.	Activities for the promotion of universal values and ethics	Yes	12
8.	Initiatives for an eco-friendly campus	Yes	Waste water Process


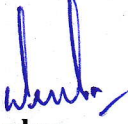
C Compliance with Previous Academic and Administrative Audit	
<ul style="list-style-type: none"> • Efforts has been initiated to recruit the senior faculties with Ph.D./NET/SET qualification as well as encouraged eligible internal faculty for Ph.D./NET/SET qualification. Total account in the institute is 18. Roster approval process is in process. • Placement of the students is improved by conducting proper training from collaborated industries for the students. Total active MoUs is 17. • More and more students are encouraged to undergo internship program through department coordinators. • Efforts has been taken to submit more proposals to avail major and minor research projects. • Institute is taking effort for sanctions under (f), 12(B) sections of UGC 	





D Comments and Observations as SWOC analysis	
Strengths	Weaknesses
<p>Appropriate value addition activities for skill and employability development.</p> <p>Efficient Training and Placement Cell with a good number of offers.</p> <p>Well established Student Mentoring Scheme.</p> <p>Strong sense of social responsibility among students and staff.</p>	<p>Less number of faculties with Ph.D. qualification.</p> <p>Limited support from Alumni.</p> <p>Less number of entrepreneurship development activities.</p>
Opportunities	Challenges
<p>Scope for creation of entrepreneurs through alumni contributions.</p> <p>Center of Excellence in select areas of engineering and management.</p> <p>Nearby industrial zone providing internships, placements, and exposure to entrepreneurs.</p>	<p>Limited scope for curriculum design and fulfilling employability skill requirements in line with changing industry demands.</p> <p>Improvement in placements in core industries</p> <p>To adapt to emerging technologies.</p>

E Recommendations
<ul style="list-style-type: none"> • Proper feedback mechanism from stakeholders to be designed and implemented. • Bus transportation for city dwelling students may be provided. • Consultancy should be started. • Faculty should be encouraged through awards and increment publishing more papers in referred international journals.



Audit Team:	
 Dr. V. V. Dixit Director/Principal RMD Sinhgad School of Engineering, Pune	 Dr. Daniel Penkar Director Sinhgad Institute of Management, Pune

In the Presence of:	
 Mr. Manoj Joshi IQAC Coordinator	 Dr. Shivprasad P. Patil Principal/ Director NBN Sinhgad Technical Institutes Campus, Pune

Date of Audit	July 23, 2021	Place of Audit	NBNSTIC, Pune
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