

❖ **Official Circular of Study Leave :**



**SINHGAD TECHNICAL EDUCATION SOCIETY**

(Regd. No. MAH / 7199-93 / Pune dt. 6/7/93 & F-8282 (Pune) dt. 12/8/93)

19/15, Erandwane, Smt. Khilare Marg, Off Karve Road, Pune - 411 004.

Telefax : 020 2545 4008 E-mail : stes@sinhgad.edu Website : www.sinhgad.edu

PROF. M. N. NAVALE  
M.E. (ELECT.), MIF., MBA.  
FOUNDER PRESIDENT

DR. (MRS.) SUNANDA M. NAVALE  
B.A., MPM, Ph.D.  
FOUNDER SECRETARY

STES / Personnel / 2011/105

Date: 01/06/2011

**CIRCULAR**

Subject: - Format of Bond to be submitted by the Employee proceeding on Study Leave (Leave Without Pay).

Leave without Pay (Study leave) is granted to the Employees to undergo further study and acquire higher qualification to improve their career. It is in fact encouragement given to the employees with the expectation that Society should get benefit of his acquired knowledge after his return from study leave. To get this benefit Society has decided to obtain Bond from the employees proceeding on long study leave.

A format of the Bond for this purpose is prepared and enclosed herewith.

- Bond (in the prescribed format) on stamp paper of Rs. 100/-, dully filled in all respects along with signature of two sureties of at least equal status, shall be submitted by the employee, before proceeding on study leave.
- Employee proceeding on study leave for more than three months shall have to submit Bond in the prescribed format.
- Head of the Institute shall not relieve the employee on study leave unless the Bond is obtained from him.
- If an employee on study leave for less than three months, wants to extend leave beyond three months, he will have to submit such Bond. No extension of study leave shall be granted to him unless Bond duly completed in all respect is submitted.
- According to the condition in the bond, employee shall have to serve Sinhgad Technical Education Society at least for three years after return from study leave.
- If employee fails to rejoin the duty after expiry of study leave or could not complete successfully the Course, then amount spent by the Society, for the substitute arrangement made in his place during period of his leave and other expenses incurred by the society as decided by the Society along with interest thereon, as per prevailing bank rates, shall be recovered from him or from the sureties as the case may be.

P.T.O/

❖ **Study Leave Form :**

**SINHGAD TECHNICAL EDUCATION SOCIETY.**

**Bond to be submitted by the employee who has been granted Leave Without Pay /  
study leave in India or abroad**

I the undersigned ..... resident of .....  
in the District of ..... at present employed as ..... in the  
Department/Office of ..... (hereinafter called "the obligor") do hereby  
severally bind myself to pay to the Sinhgad Technical Education Society, Pune on demand the  
sum as will be decided by the Management together with interest thereon from the date of  
demand at Prevailing Bank rates for the time being in force on loans or, if the payment is made  
in a country other than India the equivalent of the said amount ANDTOGETHER with all costs  
between attorney and client and all charges and expenses that shall or may have been incurred by  
the Sinhgad Technical Education Society, Pune (hereinafter called Society).

WHEREAS the Leave without Pay for . . . . . years/months/days has been granted to me  
for a period . . . / . . . /20 . . . . . to . . . / . . . /20 . . . . . in order to enable me to study at. . . . .

AND WHEREAS the Society has to make substitute arrangement to perform the duties  
during the period of my absence due to Leave Without Pay; (Study Leave) for the above said  
period.

AND WHEREAS for the better protection of the Society the obligor has agreed to  
execute this bond with two sureties with such condition as hereunder written;

**Signed and delivered by the obligor  
above- named Mr./Mrs.**

**Date ;**

**Signed in the presence of . .**

**Witnesses            1**

**2**


..2/-

❖ **NOC Certificate of Academic year 2022 :**

16390

**SINHGAD TECHNICAL EDUCATION SOCIETY**  
(Regd. No. MAH / 7199-93 / Pune dt. 6/7/93 & F - 8282 (Pune) dt. 12/8/93)

19/15, Erandwane, Smt. Khilare Marg, Off Karve Road, Pune 411 004.  
☎: (020) 2545 9751 Fax : 2545 3456 E-mail : stes@sinhgad.edu Website : www.sinhgad.edu

  
**Sinhgad Institutes**

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**PROF. M. N. NAVALE**  
M.E. (Elect.) MIE., MBA.  
FOUNDER PRESIDENT

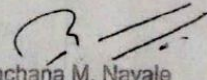
**DR. (MRS.) SUNANDA M. NAVALE**  
B.A., MPM, Ph.D.  
FOUNDER SECRETARY

STES/2021-2022/4105 06.04.2022

**NO OBJECTION CERTIFICATE**

With reference to the letter dated 05.04.2022 from Ms. Navale Manisha Pandurang; working as Asst. Professor (Computer) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041; she is informed that Sinhgad Technical Education Society has 'NO OBJECTION' for her further studies - Ph.D. (Part Time) - from Savitribai Phule Pune University, Pune; subject to following conditions:

1. If leave is required for the study; she will have to take L.W.P only with prior approval.
2. Further studies should not affect her normal duties as Asst. Professor (Computer) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041.
3. She will not be provided with any other extra facilities.

  
Rachana M. Navale  
President / Vice-President

To,  
Ms. Navale Manisha Pandurang  
Asst. Professor (Computer)  
NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041

Copy to:

1. Founder Secretary, STE Society, Vadgaon (Bk.), Pune - 411041
2. Principal, NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041
3. Personal File.

*MSK*  
*Manushi*  
Received 7/14/2022




❖ **NOC Certificate of Academic year 2021:**

1656.3

**SINHGAD TECHNICAL EDUCATION SOCIETY**  
(Regd. No. MAH / 7199-93 / Pune dt. 6/7/93 & F - 8282 (Pune) dt. 12/8/93)

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**Sinhgad Institutes**

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**PROF. M. N. NAVALE**  
E. (Elect.) MIE., MBA.  
V. UNDER PRESIDENT

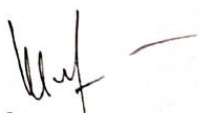
**DR. (MRS.) SUNANDA M. NAVALE**  
B.A., MPM, Ph.D.  
FOUNDER SECRETARY

STES/2020-21/3743 15.03.2021

**NO OBJECTION CERTIFICATE**

With reference to the letter dated 05.03.2021 from Mr. Dandavate Avinash Dattatray; working as Asst. Professor (MBA) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041; he is informed that Sinhgad Technical Education Society has 'NO OBJECTION' for his further studies - Ph.D (Part Time) - from Savitribai Phule Pune University, Pune; subject to following conditions;

1. If leave is required for the study; he will have to take L.W.P only with prior approval.
2. Further studies should not affect his normal duties as Asst. Professor (MBA) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041.
3. He will not be provided with any other extra facilities.

  
(Prof. M.N. Navale)  
Founder President

To,  
Mr. Dandavate Avinash Dattatray  
Asst. Professor (MBA)  
NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041

Copy to:

1. Founder Secretary, STE Society, Vadgaon (Bk.), Pune - 411041
2. Principal, NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041
3. Personal File.

*Received with thanks.*  
*Mr Dandavate*  
*(16/3/21)*

❖ **NOC Certificate of Academic year 2020:**

15413

**SINHGAD TECHNICAL EDUCATION SOCIETY**

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M.E. (Elect.) MIE., MBA  
FOUNDER PRESIDENT

**DR. (MRS.) SUNANDA M. NAVALE**  
B.A., MPM, Ph.D.  
FOUNDER SECRETARY


STES/2019-20/4473

17.02.2020

**NO OBJECTION CERTIFICATE**

With reference to the letter dated 04.02.2020 from Mr. Ravikant Keshav Nanwatkar; working as Asst. Professor (Mechanical) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041; he is informed that Sinhgad Technical Education Society has 'NO OBJECTION' for his further studies - Ph.D (Part Time) - from Savitribai Phule Pune University, Pune; subject to following conditions;

1. If leave is required for the study; he will have to take L.W.P only with prior approval.
2. Further studies should not affect his normal duties as Asst. Professor (Mechanical) in NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041.
3. He will not be provided with any other extra facilities.

  
(Prof. M.N. Navale)  
Founder President

To,  
Mr. Ravikant Keshav Nanwatkar  
Asst. Professor (Mechanical)  
NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041

Copy to :  
1. Principal, NBN Sinhgad School of Engineering, Ambegaon (Bk.), Pune - 411041  
2. Personal File.